



November 2023

Dear Parent/Carers

Progress Evenings Tuesday 28th and Thursday 30th November 2023

We would like to invite you to attend our Progress Evening so that you have the opportunity to meet with your child's class teacher and discuss the progress they have made so far this academic year. We continue to offer the option of either a face to face meeting or a video call as we know how difficult it can be for many of you to come to school.

Tuesday appointments will be held **face to face** in school and will finish at 7pm.

Thursday appointments will be via **video call** and will finish at 6pm. The length of the appointments will be the same whether they are face to face or via video call.

Alternative Arrangements for Nursery and 5LQ

Nursery

In addition to the evenings of 28th and 30th November nursery parents will also be able to book **video calls** on the morning of Tues 28th November between 9.00am -10.00am.

5LQ – Mr Quibell

Mr Quibell's **face to face** appointments will be on **Monday 27th November** from 3.40pm to 7.00pm, instead of Tuesday.

Interim Reports

To support the discussion that you will have with your child's class teacher, we have designed an interim report. This report will give you a clear picture of their current attainment, progress and effort and will also report on your child's personal, social and learning behaviours. You will receive the report on Friday 17th November via parentmail to give you time to consider whether you have any specific questions or areas you would like to focus on. We hope that you will find this supportive and we would appreciate your feedback.

Please book your appointments using the online appointment booking system/video call system. <https://brookburncommunity.schoolcloud.co.uk>

This system allows you to choose your own appointment times with teachers.

Appointments can be made from Monday 13th November from 7.00pm and will close on Friday 24th November at 11.00pm. Should you wish to make any changes after this date please contact the school office.

(A short guide is attached to assist you on how to book appointments).

If you have any problems logging on please contact the school office.

Yours sincerely
Brookburn Primary School

www.easyfundraising.org.uk – please visit this site for your online shopping to raise extra funds for school

